

# Springwood Spring Festival

*Celebrating the Spirit of Springwood*



## **Stallholder Conditions.**

1. Payment will be requested after your application and Public Liability Insurance Currency Certificate has been considered by the committee and then a Paypal invoice will be sent to you. Payment by Paypal is our preferred method, payment due on receipt.
2. Details of Public Liability insurance should be sent at the same time as your application by separate email to [sprigwoods@gmail.com](mailto:sprigwoods@gmail.com) This will need to be in the form of a "Certificate of Currency" from your insurer for an amount of \$10 million or more. Your application will not be considered otherwise.
3. You will be notified of your stall's acceptance once payment and PLI has been received, (and NSW Food Notification # and/or Food Safety Supervisor Certification when applicable). Applicants must accept the allocation of site as decided by the Committee. Requests will be considered. Please use the stalls map on our website to request an approximate site number. **Please do not ask for "The same as last time please."** Your requested site will only be allocated after payment is received **if still vacant**.
4. **IN THE EVENT OF CANCELLATION DUE TO UNFORSEEN CIRCUMSTANCES, THERE CAN BE NO REFUNDS**
5. Stallholders will not have the right to a monopoly of their particular speciality. The Committee will make decisions in this area based on the best interests of the day. There may well be several of the same type of stall invited to attend as we expect over 15,000 to attend. However, the interests of the stallholders will be attended to as much as possible.
6. No stallholder is to pack up earlier than 4.00 pm. Stall vehicle entry from 4.30 pm provided your site has been cleared to the footpath to enable you to park. Roadway must be kept open for traffic. All stalls to be cleared by 5pm and off the streets to allow street cleaning to start at 5.30pm. The street will be open to public vehicle traffic at 6pm.
7. The stallholder is entirely responsible for the removal of all rubbish from their site at the end of the day. If your site is not left clean, you will not be invited to return next year.
8. We are unable to arrange power for any site. Arrangements for power must be made by the stallholder by the use of your own QUIET SMOKE-FREE generator, gas or solar/wind/pedal power. No idling vehicle engines allowed. If you run cables from your generator placed away from your stall, they must be covered with a mat or cable tray, or strung high enough to be safe.
9. Entry check-in is from 6.30am. The latest possible entry time is 8.00 a.m. There will be no vehicle access allowed after that time. You will then have to carry it all in.
10. Food stalls must be compliant with the relevant Health Department and Blue Mountains City Council standards. Links are on our stalls application website. Hot Food stalls must also have a Fire Extinguisher and Fire Blanket.
11. Only types of items listed on the application form are to be sold. **OUR EVENT IS BALLOON FREE.**
12. Stallholders are to supply their own canopies, tables and chairs etc.
13. The footpath behind your stall and walkways between **must** be kept clear of any trip hazard.

For any further information or questions please email: [springwoods@gmail.com](mailto:springwoods@gmail.com)

Or use the "Contact Us" page on our website: [www.springwoodfestival.org.au](http://www.springwoodfestival.org.au)